McINTOSH POLICE TESTING ALLIANCE

McIntosh Police Test
23 Cataract Avenue
Dover, NH 03820
(603)742-1234 – Main School Line
(603) 742-3494 Ext. 2164 – Police Test Info Line

Dear Candidate:

An entry-level officer examination to establish employment eligibility for the following police departments has been scheduled for Saturday, October 2, 2004. This testing is coordinated by the *McIntosh Police Testing Alliance* and will be held at 8 a.m. at:

McIntosh College Main Campus 23 Cataract Avenue Dover, NH 03820

Employment Eligibility Testing for the following Police Departments:

Alton, Barnstead, Barrington, Berwick, Conway, Dover, Durham, Exeter, Farmington, Franklin, Gilford, Gilmanton, Hampton Falls, Keene, Kennebunk, Kennebunkport, Kensington, Lee, Milton, New Durham, Newfields, Newington, Newmarket, Newton, North Hampton, Ogunquit, Portsmouth, Rochester, Rollinsford, Rye, Seabrook, Somersworth, South Hampton, Strafford County Sheriff's Office, Tuftonboro, Wolfeboro, York.

To register for this examination, you must complete and return the enclosed *Registration Form* and a nonrefundable \$50.00 examination fee. Personal checks will not be accepted. The fee is payable to McIntosh College by certified check or money order. The *Registration Form* and the \$50.00 examination fee must be received by 5:00 p.m. on Monday, September 27, 2004 for the registration to be valid. Subsequently, you will receive a letter confirming your registration and indicating your testing time. The testing process will take approximately two (2) hours. The test will begin at 8 a.m. sharp. Please arrive early for the registration process. Candidates requesting accommodations under the *Americans With Disabilities Act* must notify the *McIntosh Police Testing Alliance* about the specifics of the desired accommodation prior to the closing date of registration so that appropriate arrangements can be made.

Candidates may be asked to participate in additional testing or review at some future date. This additional consideration may include further written tests, oral interviews and examinations, polygraphs, medical and psychological evaluation, fitness and agility testing, and/or intensive background investigations. The entire selection process is normally accomplished with a period of thirty (30) days. All follow-up testing and review depend on the hiring needs of the individual police departments.

Candidates who are late for the examination, are not properly registered, or do not have acceptable proof of identity will **NOT** be allowed to participate in the examination.

YOU MUST BRING YOUR REGISTRANT'S CONFIRMATION LETTER AND POSITIVE IDENTIFICATION WITH YOU TO THE EXAMINATION

Sincerely,

McIntosh Police Testing Alliance

McIntosh Police Testing Alliance Registration Form

An entry-level police officer examination will be held at McIntosh College on Saturday, October 2, 2004. By participating in this multi-jurisdictional qualification examination, you will be eligible for employment consideration by the following police departments:

Alton, Barnstead, Barrington, Berwick, Conway, Dover, Durham, Exeter, Farmington, Franklin, Gilford, Gilmanton, Hampton Falls, Keene, Kennebunk, Kennebunkport, Kensington, Lee, Milton, New Durham, Newfields, Newington, Newmarket, Newton, North Hampton, Ogunquit, Portsmouth, Rochester, Rollinsford, Rye, Seabrook, Somersworth, South Hampton, Strafford County Sheriff's Office, Tuftonboro, Wolfeboro, York.

To register for this examination, you must complete this form and return it to the address listed below, along with the <u>non-refundable</u> fee of \$50.00. Your registration and fee <u>must</u> be received by **5:00 p.m. on Monday, September 27, 2004** for your registration to be valid. PAYMENT OF THE \$50.00 EXAMINATION FEE MUST BE BY CERTIFIED CHECK OR MONEY ORDER MADE PAYABLE TO McINTOSH COLLEGE. <u>PERSONAL CHECKS WILL NOT BE ACCEPTED.</u>

The timely submission of this form and examination fee will serve to register you for this test. You will receive a Registrant's Confirmation Letter by mail confirming your registration and specifying the time of the examination. Candidates requesting accommodations under the <u>Americans with Disabilities Act</u> must notify the **McIntosh Police Testing Alliance** about the specifics of the desired accommodation prior to the closing date of registration so that appropriate arrangements can be made.

Name:	SSN:_		
Address:			
Phone: (Home)	(Work)		
I have a college degree? YESNO	O If yes, degree title		
I am a Certified Police Officer? YES	NO If yes, Full-time Part-	time State	
I would like to be considered for pos	sitions that are: Full-time Part-time	e Both	
of the results of the entry examination	Authority for Release lice Testing Alliance, its agents and/o on(s) and/or any related materials to the idate eligibility. I understand that my of employment or advanced testing.	ne designated police de	epartments
Signature of Applicant	Signature of Witness	Date	_

Please Note: Applicants must present their Registrant's Confirmation Card and a valid state issued driver's license or picture ID at the time of the examination.

Return this form and appropriate fee to: *McIntosh Police Testing Alliance*23 Cataract Avenue
Dover, NH 03820

McIntosh Police Testing Alliance McIntosh Police Test Prep Seminar

Saturday, September 25, 2004

McIntosh College invites you to participate in a one-day Test Prep Seminar to help prepare you for the Police Exam scheduled for Saturday, October 2, 2004. **The Prep Test Seminar will be held on Saturday, September 25, 2004 beginning at 8:00 a.m.** – **4:00 p.m.** The fee for this seminar is \$99.00. Please make personal check (acceptable for prep seminar ONLY) or money order payable to *McIntosh College*.

The morning session will provide information concerning 'oral boards' and police hiring procedures. Also featured will be communication skills, including those needed in the job search.

The afternoon session will continue with a review of basic math skills in formats used on most police exams. The afternoon will conclude with a review of English grammar basics such as punctuation, sentence structure, and reading comprehension.

Police personnel involved in the police selection process, and McIntosh College faculty will be presenters and facilitators at the seminar.

The Deadline for Registration is Saturday, September 25, 2004 – you may arrive and pay at that time.

Tentative Seminar Agenda

8:00 am - 9:50 am

- Oral Boards
- Police Hiring Procedures

9:50 am - 10:00 am

Break

10:00 am - 12:00 pm

- Job Search Skills
- Effective Resumes
- Interviews
- First Impressions
- Business Attire

12:00 pm - 12:45 pm

• Lunch (meal not provided)

12:45 pm - 2:45 pm

• English review

2:45 pm - 2:50 pm

Break

2:50 pm - 4:00 pm

Math Review

Name:		 	 	 	
Address:					
Phone: ()				

McIntosh College – Police Prep Test 23 Cataract Avenue Dover, NH 03820 (603) 742-1234